

# Texas General Land Office and Veterans Land Board

## Purchase Order

P.O. Date: 9/20/2016

Purchase Order Number

EP008691

SHOW THIS NUMBER ON ALL  
PACKAGES, INVOICES AND  
SHIPPING PAPERS.

Organization: Texas General Land Office and Veterans Land Board

V E N D O R	Vendor Number: 00026353 Brownsville Xpress Lube, Inc.
	1975 FM 802 Brownsville, TX 78521

INVOICES: Direct invoices to the Bill To address shown. We prefer that invoices be sent by email and they do not have to be in duplicate.

S H I P T O	Texas General Land Office - Region 4 2145 EMS Lane Brownsville, TX 78521-2666 USA Email: raymond.oliveira@glo.texas.gov (956) 504-1417
	(956) 504-1417
B I L L T O	MAIL INVOICE IN DUPLICATE TO:
	Texas General Land Office and Veterans Land Board Cash Disbursements Contact Name: Roland Torres PO Box 12873 Austin, TX 78711-2873 USA Email: VendorInvoices@glo.texas.gov (512) 463-3883

Solicitation (Bid) No.:	Payment Terms:
	Shipping Terms:
	Delivery Calendar Day(s) A.R.O.: 0

Item # 1  
Class-Item 928-47

Blanket Services Contract for Oil Changes for the Texas General Land Office vehicles located in Brownsville, Texas. The services include, but are not limited to, oil changes and related services such as air filters, fuel filters, transmission service, radiator flush, chassis lubrication, and state inspections. Each job performed against this blanket services contract shall be for services performed and may include parts. The contract will be used on an as-needed basis. The General Land Office (GLO) does not guarantee the number of times that the contract will be used. The Brownsville personnel designated below have the authority to sign for the maintenance and minor repair orders placed against this blanket contract. The contract amount is an estimated amount and shall not exceed \$3,000.00 without prior approval from the GLO Purchasing Office. The billable amount shall be for the actual services and parts needed to complete each service job. The contract period begins September 1, 2016 and ends August 31, 2017. The attached Standard Terms and Conditions and Purchase Order General Terms and Conditions are part of this purchase order. William Gulley - 956-542-5151, Fax #956-542-7400 Agency Contacts in Austin (main office): Shelia Kirk, Purchasing Office, 512-463-5186 Mitch Armstrong, Cash Disbursement Office, 512-463-3880 Agency Contacts/Authorized Signatures for Brownsville (Oil Spill Office): Raymond Oliveira, Mike Jankowski, Gonzalo Pena, Santana Rangel and Corey Mock- 956-504-1417 Payment will be made in 30 days or less after completion of services per month or upon receipt of invoice, whichever is later. The above purchase order number must be referenced on all invoices during the contract period beginning September 1, 2016 and ending August 31, 2017. DELIVERY AND INVOICING AFTER SEPTEMBER 1, 2016.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
1.00	\$ 3,000.00	YR	0.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 3,000.00

LN/FY/Account Code 1/17/2017-02450-7368000-7368000-0027-13027-4092	Dollar Amount \$ 3,000.00
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TAX: \$ 0.00

FREIGHT: \$ 0.00

TOTAL: \$ 3,000.00

APPROVED:

By: Shelia Kirk

Phone#: (512) 463-5186

BUYER